



AIRCRAFT MECHANICS FRATERNAL ASSOCIATION

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Constitutional Amendment Reminder Notice

To: All AMFA Locals

Re: Submission of Amendments to the AMFA Constitution

In accordance with Article XXV, Section 2 of the AMFA Constitution, all Locals shall have proposed amendments to the Constitution in the hands of the Rules Committee one-hundred twenty (120) days prior to the opening date of the Convention. That date would be Sunday, January 6, 2008.

We encourage all members and Locals to submit their proposals electronically as a Microsoft Word document for easily of incorporation into the Proposal Booklets for the National Convention Delegates. Therefore, submitting proposals in this fashion will expedite the process for the Rules Committee while minimizing the chances of typographical error.

We are recommending the following process for submitting Constitution Amendment Proposals:

1. Type proposals into the **Constitution Amendment Proposal Form** (Microsoft Word document). These forms were sent to all Local Secretaries and are available on the National Web site under Publications and Forms. This form has fields for the submitter to type the requested applicable information. Note: Use a new form for each proposal.
2. Members submit completed form(s) as a **Microsoft Word document** to your Local either via email or on a disk sent in the US Mail or delivered by hand. Though we are requesting proposals in the Microsoft Word format, handwritten proposals shall not be rejected.
3. Locals submit their compiled proposals to the Rules Committee. We ask that Locals ensure all proposals are submitted to the Rules Committee in Microsoft Word. Proposals can be submitted to the Rules Committee:
 - a. Email with file(s) attached – **RulesComm@amfanatl.org**
 - b. US Mail on disk(s) – **Attn: Rules Committee
AMFA National Office
14001 E Iliff Ave, Suite 217
Aurora CO 80014**

If you have any questions regarding this process, please do not hesitate to contact me via telephone at 720-744-6632 or via email at NatlSecretray@amfanatl.org.

Sincerely,

Steven A. Nowak
National Secretary