



## AIRCRAFT MECHANICS FRATERNAL ASSOCIATION

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To: All AMFA Locals  
Re: **National Safety & Standards Director's  
Monthly Update for November 2008**

Dear Members:

In the first week of November I attended Local 32's membership meeting.

The following week I attended the Joint Advisory Council (JAC) meeting in Denver. The local representatives' requested that the current FAA enforcement handbook be revised. As this had already been on my list of things to do, I willingly accepted the task.

I feel that the members do not have a clear understanding of what to do when they receive an LOI and how it correlates with an ASAP. More importantly how and when they should contact AMFA. There are several steps that need to be reached before a member should consult with AMFA legal. Therefore I am in the process of developing a flow chart which would show the members the process and steps required by them to respond to both an LOI and an ASAP event in a timely matter. It will also show who to contact and at what point AMFA legal becomes involved. The handbook will be complete by the next JAC meeting in February.

As a coincidence, I have been assisting a member who did not respond to an LOI because they believed that their statement to the company was sufficient. The local ASAP representative and I have been monitoring his case closely and are prepared to provide further assistance.

Remember to contact your Local Safety & Standards Chairman with any questions pertaining to LOIs or ASAP.

Sincerely,

Fred Digne  
National Safety & Standards Director